

GREENACRES COUNTY WATER AND SEWER DISTRICT

BOARD OF DIRECTORS MEETING

TUESDAY, DECEMBER 11, 2018 - 6:30 PM

Flathead County Library, 247 1st Ave. East, Kalispell, Montana

I. CALL TO ORDER AND ROLL CALL

Meeting started at 6:35pm. Debbie Dominick (President), Bob Thomson (Secretary-Treasurer), Brian Marotz (Board members) and Linda McDevitt (Board member) were in attendance. Kathy Ake (Clerk) and Kevin Severe (Water Operator) were also in attendance.

II. MINUTES OF NOVEMBER 13, 2018 BOARD OF DIRECTORS

Minutes of the November 13th Board meeting were e-mailed to the Board prior to the meeting. Brian Marotz moved to accept minutes with corrections. Bob Thomson seconded. Motion passed 4-0.

III. PUBLIC COMMENT

No public comments were received.

IV. OPERATORS REPORT

Water operator's report was received prior to the Board meeting.

Kevin Severe relayed that the district has been having about 4 radios fail per month. We have only had 2 meters fail in the past 8 years. Radios have a 10 year warranty, and in two years the warranty will be up. Kevin is not sure if the replacement radios are under the same 10 year warranty or the start of a new 10 year warranty. At this time, there are 2 radios with attached meters on hand. Four radios are being replaced and have not been shipped back yet. Kevin thought we have enough meters on hand. Kevin brought up purchasing new meters where the radios are integral to the meter. These new meters have the radio integral to the meter, are more expensive (\$350 in spring 2018), have a 20 year warranty, and according to Kevin would have a lower failure rate. There was a discussion on the pros and cons of changing over meters. Currently the spreadsheet showing water use, flags, and used for billing is manipulated into a format for ease of billing. With new these new meters, there would be an increased work load to get the two systems into one spreadsheet for billing. Decision is to buy six (6) more radios currently being used to have on hand.

Debbie Dominick asked questions to Kevin from the TO DO list.

- The stress test on pump 1 has not been completed. Kevin will get the estimated cost of the test, which should be done in summer.
- When pump 1 stopped, did the alarm alert anyone? Kevin said the alarms are all turned off because the auto-dialer will not stop calling. The ability to turn off the auto-dialer by acknowledging the alarm does not work. Ever since the SCADA failed, the auto-dialer for alarms does not work properly. Kevin is still able to go on-line and see the condition. He does this daily or as often as needed.
- From the possible septic tank leak into a meter pit last April, Kevin has not followed up as the owner will not answer the door or will not let him in the door to have a dye test. If there is a leak in the main or service line near the septic field, there could be cross-contamination. The

district could put a back-flow in the meter pit which would help. Debbie and Kevin will follow-up on this.

- Having Rusty Smith work on the SCADA to at least fix the auto-dialer, Kevin relayed that Rusty could work on this. Kevin has worked with Rusty before and has confidence in his work. Kevin will send the Rusty's business' name.

V. FINANCIAL REPORT

Financial report was received prior to the Board meeting.

Bob Thomson handed out a proposed 2019 budget for the Board to review. Topic needs to be on the January 2019 agenda as a resolution to be approved. Kevin Severe mentioned that he will be increasing his rates. The potential stress test cost (approximately \$5000.00) will need to be put in the proposed budget.

VI. CORRESPONDENCE

Debbie Dominick relayed that a customer would like the current meeting notes on the web page. Kathy Ake has e-mailed the PDF's to Bob Thomson to be posted. Customer would also like the financial information. There was a discussion on what to provide.

VII. OLD BUSINESS

A. WATER SYSTEM IMPROVEMENT PROJECT

1. SCADA

See Water Operator's Report topic.

B. WORK PRIORITY LIST

Updated TO DO list was e-mailed to the Board prior to the meeting.

C. LATE PAYMENT ACCOUNTS

All accounts are paid up.

D. WATER RATE STRUCTURE

Nothing new.

E. DISTRICT COMMUNICATIONS (Web Site/Newsletter)

Posting meeting notes and financial reports were discussed under Correspondence.

F. EMERGENCY RESPONSE PLAN & VULNERABILITY ASSESSMENT

Nothing new.

G. FILLING OPEN BOARD POSITIONS

Debbie Dominick strongly felt that the Board needs to have someone as the Vice-President. Topic to be completed at the next Board meeting.

H. SUPPLY OF RADIOS & METERS

Discussed under Water Operator report topic.

I. POLICY CHANGE FOR HARSHIPS

Topic to be dropped.

J. VANDALISH AT PUMP HOUSE 3

Nothing new.

VIII. NEW BUSINESS

A. WEBSITE

See District Communications topic.

IX. ADJOURN

Meeting adjourned at 8:10pm. Next regular board meeting is January 8, 2019 at the Flathead County Public Library, 247 1st Ave. East, Kalispell, MT.