

**GREENACRES COUNTY WATER AND SEWER DISTRICT**

**BOARD OF DIRECTORS MEETING**

**TUESDAY, NOVEMBER 13, 2018 - 6:30 PM**

**Flathead County Library, 247 1<sup>st</sup> Ave. East, Kalispell, Montana**

**I. CALL TO ORDER AND ROLL CALL**

Meeting started at 6:32pm. Debbie Dominick (President), Bob Thomson (Secretary-Treasurer), Brian Marotz (Board members) and Linda McDevitt (Board member) were in attendance. Kathy Ake (Clerk) was in attendance. Kevin Severe (Water Operator) was not able to attend.

**II. MINUTES OF APRIL 10, MAY 8, & OCTOBER 9, 2018 BOARD OF DIRECTORS**

Minutes of the April 10<sup>th</sup>, May 8<sup>th</sup>, and October 9<sup>th</sup> Board meetings were e-mailed to the Board prior to the meeting. Hard copies were also available at the meeting.

Bob Thomson moved to approve the minutes of the April 10, 2018 Board meeting. Brian Marotz seconded. Motion passed 4-0.

Brian Marotz moved to approve the minutes of the May 8, 2018 Board meeting. Linda McDevitt seconded. Motion passed 4-0.

Brian Marotz moved to approve the minutes of the October 9, 2018 Board meeting. Bob Thomson seconded. Motion passed 4-0.

**III. PUBLIC COMMENT**

No public comments were received.

**IV. OPERATORS REPORT**

Water operator's report was received prior to the Board meeting. There was a discussion on the radio replacements. The Board has made the decision to keep with the same radios (previous meeting this year). The Board is requesting to have 10 radios on hand as replacements.

The report mentioned pump 1 has been down for four days. This is the same pump that the Board wanted to have a stress test on the pump. The Board would like to know when this will be done.

**V. FINANCIAL REPORT**

Financial report was received prior to the Board meeting. There was a question on how the impact of the lower water rate for May through September affected water usage and income. The Board is thinking about extending the lower summer water rate for a second year and will review it on an annual basis.

**VI. CORRESPONDENCE**

Debbie Dominick has had on-going discussion and reports on the one customer with hardships. The information was shared with the Board.

Debbie Dominick received a call from a renter. There is a huge leak at this location. Kevin Severe discovered that the leak was on the customer's side. There is work being done on this leak this week.

Debbie Dominick had been contacted from an owner on a rental about what the annual water bill would be as well as questions on billing. The owner is looking at selling the house.

**VII. OLD BUSINESS**

**A. WATER SYSTEM IMPROVEMENT PROJECT**

Nothing new.

**1. SCADA**

Nothing new.

**B. WORK PRIORITY LIST**

Work priority and “TO DO” list will be updated prior to the next Board meeting.

**C. LATE PAYMENT ACCOUNTS**

All late accounts are paid. No customer has a shut-off.

**D. WATER RATE STRUCTURE**

Nothing new.

**E. DISTRICT COMMUNICATIONS (Web Site/Newsletter)**

Debbie Dominick will get the newsletter drafted.

**F. EMERGENCY RESPONSE PLAN & VULNERABILITY ASSESSMENT**

Nothing new.

**G. FILLING OPEN BOARD POSITIONS**

Board members have been asking people if they wish to serve on the Board, vice Kyle Reddig.

**H. SUPPLY OF RADIOS & METERS**

See discussion under Water Operators Report topic.

**VIII. NEW BUSINESS**

**A. POLICY CHANGE FOR HARDSHIPS**

Board is leaning towards not having a policy and treating requests on a case per case basis following the Regulations.

**B. VANDALISM AT PUMP HOUSE 3**

The names have been removed, and the door re-painted. The one potential security camera did not have spot anything.

**IX. ADJOURN**

Meeting adjourned at approximately 7:40pm. Next regular board meeting is December 11, 2018 at the Flathead County Public Library, 247 1<sup>st</sup> Ave. East, Kalispell, MT.