

**GREENACRES COUNTY WATER AND SEWER DISTRICT**

**BOARD OF DIRECTORS MEETING**

**TUESDAY, APRIL 10, 2018 - 6:30 PM**

**Flathead County Library, 247 1<sup>st</sup> Ave. East, Kalispell, Montana**

**I. CALL TO ORDER AND ROLL CALL**

Meeting called to order at 6:35pm. Debbie Dominick (President), Kyle Reddig (Vice-President), Bob Thomson (Secretary-Treasurer), Linda McDevitt (Board member), Brian Marotz via phone (Board member) were in attendance. Kathy Ake (clerk) was also present. Kevin Severe (water operator) was not able to attend.

**II. MINUTES OF MARCH 13, 2018 BOARD OF DIRECTORS**

Meeting notes were sent out to the Board prior to the Board meeting. Linda McDevitt moved to accept the minutes, Kyle Reddig seconded. Motion passed 5-0.

**III. PUBLIC COMMENT**

No public comments were received.

**IV. OPERATORS REPORT**

Water operator's report was received prior to the Board meeting.

Bob Thomson discussed stocking meters and radios with Kevin Severe. Bob relayed the Board's request. However, Kevin wanted the Board to get new Verizon meters and associated additional equipment/software. Kevin did have one point that the meters have a two year warranty, so having a large stock of meters on hand may not be advisable. There were discussions about having two systems, the ability of the City of Kalispell to read these meters, any new data system would have to have a new process for billing, what new system/meters the City of Kalispell will be deciding on. The Board decided to stay with the current meters & radios and is not ready to make a change in meters or radios. If the District is replacing meters and/or radios at a greater rate, the Board will discuss this at that time. After a review of how often meters and radios are being replaced, the Board felt that having two (2) meters, six (6) radios on hand as adequate, which is the current stock on hand. Debbie Dominick mentioned that the City of Kalispell would also be able to supply the District with a meter or radio in an emergency.

The Board did receive the most recent CCR. It has been posted on the District's web page.

**V. FINANCIAL REPORT**

Financial report was received prior to the Board meeting.

**VI. CORRESPONDENCE**

No correspondence to discuss.

**VII. OLD BUSINESS**

**A. WATER SYSTEM IMPROVEMENT PROJECT**

**1. SCADA**

Nothing new.

**B. WORK PRIORITY LIST**

The updated TO DO list was sent out prior to the meeting. The Board went through the list, discussing items as needed.

**C. LATE PAYMENT ACCOUNTS**

All accounts are paid up.

**D. WATER RATE STRUCTURE**

Nothing new.

**E. DISTRICT COMMUNICATIONS (Web Site/Newsletter)**

The Board needs to get a draft for the May newsletter. Bob Thomson will send Debbie Dominick a copy of the last spring newsletter. Debbie will draft up this year's letter.

**F. EMERGENCY RESPONSE PLAN & VULNERABILITY ASSESSMENT**

Nothing new.

**G. NEW METER TECHNOLOGY**

Nothing new.

**H. FILLING OPEN BOARD POSITIONS**

Kyle Reddig relayed that he may be moving out of the district sometime in the next year. The Board will deal with the vacancy at that time.

**VIII. NEW BUSINESS**

**A. GREENACRES HOMEOWNERS ASSOCIATION REPORT**

Debbie Dominick attended the Greenacres Homeowners Association (HOA). There were several people that expressed a strong desire to have the water rates lowered during the watering months. The Board discussed how to implement by either raising the amount allowed under the base rate or lowering the variable rate during the watering months. The Board looked at the original water rate spreadsheet, 2017 financial report, and various water usages by board members during the summer watering months. It was suggested that the variable rate should be dropped to \$1.50 for May through September with the start of the May billing cycle as a trial year. The Board will need to evaluate this impact at the end of the year. The May newsletter should talk about this change, tips for water usage and not over-watering.

Debbie Dominick will check with MT Rural Water about requirements for lowering the rate. Based upon not having requirements, the Board passed the following resolution.

**RESOLUTION 18-58:** To lower the water variable rate from \$2.75 to \$1.50 for the months of May through September as a trial year for 2018.

Linda McDevitt moved, Debbie Dominick seconded. Resolution passed 5-0.

**IX. ADJOURN**

Meeting adjourned at 8:35pm. Linda McDevitt moved to adjourned. The next regular board meeting is May 8, 2018 at the Flathead County Public Library, 247 1<sup>st</sup> Ave. East, Kalispell, MT.