

GREENACRES COUNTY WATER AND SEWER DISTRICT

BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 14, 2018 - 6:30 PM

Flathead County Library, 247 1st Ave. East, Kalispell, Montana

I. CALL TO ORDER AND ROLL CALL

Meeting was called to order at 6:35 pm. Debbie Dominick (President), Bob Thomson (Secretary-Treasurer), and Brian Marotz (Board member) were present. Kathy Ake (clerk) was also present. Kyle Reddig (Vice-President), Linda McDevitt (Board member), and Kevin Severe (Water Operator) did not attend.

II. MINUTES OF JANUARY 9, 2018 and FEBRUARY 13, 2018 BOARD OF DIRECTORS

Notes for both Board of Directors meeting was received by the Board prior to the meeting. Bob Thomson moved to accept the January 9, 2018 Board of Directors meeting notes, Brian Marotz seconded. Motion passed 3-0. Bob Thomson moved to accept the February 13, 2018 Board of Directors meeting notes, Brian Marotz seconded. Motion passed 3-0.

III. PUBLIC COMMENT

No public comments were received.

IV. OPERATORS REPORT

Water operator's report was received prior to the Board meeting. Kevin Severe followed up on the high usage from one customer. There were multiple leaks on the customer side.

V. FINANCIAL REPORT

Financial report was received prior to the Board meeting. The program caused the problem that showed the \$1.75 disconnect fee amount on the previous month's report, instead of the \$75.00 amount. It has been fixed.

VI. CORRESPONDENCE

Debbie Dominick had discussions with a couple of customers and either late fees or delinquent accounts.

Bob Thomson brought up the questionnaire the District received from Payne West (insurance). Bob will attempt to fill the form out, or contact the insurer about the questionnaire.

VII. OLD BUSINESS

A. WATER SYSTEM IMPROVEMENT PROJECT

1. SCADA

Nothing new.

2. Phase Two

Topic to be dropped from the agenda.

B. WORK PRIORITY LIST

The updated task list was sent to the Board prior to the meeting. Previous items were reviewed at the meeting.

C. LATE PAYMENT ACCOUNTS

The District only has one current late payment account.

D. WATER RATE STRUCTURE

This report needs to be completed soon. The Board had a discussion on what was needed, how the information would be used, and a maintenance and replacement schedule. It would be good to talk to MT Rural Water about replacement of the various parts of the water system. Part of the discussion was on the number of meters & radios to have on hand for replacement. The Board decided to have 8-10 on hand. Bob Thomson will talk to Kevin about a deferred maintenance program on meters, and having an inventory of 8-10 meters & radios on hand.

E. DISTRICT COMMUNICATIONS (Web Site/Newsletter)

F. EMERGENCY RESPONSE PLAN & VULNERABILITY ASSESSMENT

The updates to these documents need to be completed.

G. NEW METER TECHNOLOGY

Nothing new.

H. CHANGES TO REGULATIONS – WELLS

Kathy Ake to get the change into the regulations.

I. WATER OPERATOR CONTRACT

Topic is to be dropped from the agenda.

VIII. NEW BUSINESS

A. FILLING OPEN BOARD POSITIONS

Bob Thomson did get his form filled in to the Flathead County Elections Department.

Kyle Reddig did not get his form in on time, and will need to follow up with the county elections department.

IX. ADJOURN

Debbie Dominick moved to adjourn the meeting at 7:35 pm. The next regular board meeting is Tuesday, April 10, 2018 at the Flathead County Public Library, 247 1st Ave. East, Kalispell, MT.