

**GREENACRES COUNTY WATER AND SEWER DISTRICT**

**BOARD OF DIRECTORS MEETING**

**TUESDAY, JANUARY 9, 2018 - 6:30 PM**

**Flathead County Library, 247 1<sup>st</sup> Ave. East, Kalispell, Montana**

**I. CALL TO ORDER AND ROLL CALL**

Meeting started at 6:32pm. Debbie Dominick (President), Bob Thomson (Secretary-Treasurer), Brian Marotz (Board members) and Linda McDevitt (Board member) (left after Work Priority List topic) were in attendance. Kathy Ake (Clerk) was in attendance. Kyle Reddig (Vice-President) and Kevin Severe (Water Operator) were not able to attend.

**II. MINUTES OF DECEMBER 12, 2017 BOARD OF DIRECTORS**

Meeting notes from the December 12, 2017 Board of Directors meeting were not received by the Board prior to the meeting. The notes were read at the meeting. Bob Thomson moved to accept as read, Linda McDevitt seconded. Motion passed 4-0.

**III. PUBLIC COMMENT**

No public comments were received.

**IV. OPERATORS REPORT**

Water operator's report was received prior to the Board meeting. The Board appreciated the report on valve maintenance.

There was discussion on the tablet device for reading meters. Bob Thomson shared his discussion he had with Kevin Severe. Kevin had our GCWSD hand-held device recharged and it is now working. The new tablet is owned by Kevin.

**V. FINANCIAL REPORT**

Financial report was received prior to the Board meeting.

**VI. CORRESPONDENCE**

Debbie Dominick received a phone call from a new customer. Debbie provided Bryan Gilbertson's contact information.

**VII. OLD BUSINESS**

**A. WATER SYSTEM IMPROVEMENT PROJECT**

**1. SCADA**

Nothing new.

**2. Phase Two**

Debbie Dominick had a conversation with Kevin Severe about phase two. Kevin brought up that these homes are not within the district boundary. The Board would be taking district funds to upgrade these locations with meter pits by the shut-offs that are not actually part of the district. The Board had discussions on these customers, upgrading, locating the shut-offs and the water supply line, location of the meters in the crawl spaces.

**B. WORK PRIORITY LIST**

List was gone through at the meeting. Kathy Ake will send out the updated listing.

Brian Marotz brought up that the light fixture in the back area at pumphouse #3 is flickering, and not always working as hoped.

**C. LATE PAYMENT ACCOUNTS**

All accounts are paid. There was a short turn around for getting late notices posted last month.

**D. WATER RATE STRUCTURE**

Nothing new.

**E. DISTRICT COMMUNICATIONS (Web Site/Newsletter)**

Debbie Dominick had sent out the GCWSD newsletter in December. Newsletter has been posted on the web page.

**F. EMERGENCY RESPONSE PLAN & VULNERABILITY ASSESSMENT**

Nothing new.

**G. NEW METER TECHNOLOGY**

Nothing new.

**H. CHANGES TO REGULATIONS – WELLS**

Nothing new. Topic is to be dropped from the agenda.

**I. WATER OPERATOR CONTRACT**

Topic is to be dropped from the agenda.

**J. ELECTRICAL CONTRACTOR**

Kevin Severe sent the Board a list of contractors that we could use if needed. Topic is to be dropped from the agenda.

**VIII. NEW BUSINESS**

**A. BUDGET 2018**

There were no additional discussions since the November Board meeting.

**RESOLUTION: 18-57.** To approve budget for 2018 calendar year.

Brian Marotz moved to approve and Bob Thomson seconded the motion. Resolution passed, 3-0.

**IX. ADJOURN**

Meeting adjourned at approximately 7:20pm. Next regular board meeting is February 13, 2018 at the Flathead County Public Library, 247 1<sup>st</sup> Ave. East, Kalispell, MT