

GREENACRES COUNTY WATER AND SEWER DISTRICT

BOARD OF DIRECTORS MEETING

TUESDAY, DECEMBER, 12, 2017 - 6:30 PM

Flathead County Library, 247 1st Ave. East, Kalispell, Montana

I. CALL TO ORDER AND ROLL CALL

Meeting started at 6:35pm. Debbie Dominick (President), Bob Thomson (Secretary-Treasurer), Brian Marotz (Board members) and Linda McDevitt (Board member) were in attendance. Kathy Ake (Clerk) was in attendance. Timber Stevens (1563 Haven Drive) attended the meeting. Kyle Reddig (Vice-President) and Kevin Severe (Water Operator) were not able to attend.

II. MINUTES OF NOVEMBER 14, 2017 BOARD OF DIRECTORS

Meeting notes for the November 14th Board meeting was received prior to the Board meeting. Brian Marotz moved to accept the minutes with corrections, Bob Thomson seconded. Motion passed 4-0.

III. PUBLIC COMMENT

No public comments were received.

IV. OPERATORS REPORT

Water operator's report was received prior to the Board meeting. Per the report, the broken hand-held device used to read the meters was replaced with an upgraded tablet which will work for other water districts besides GCWSD. There are several questions with this particular paragraph in the report. Bob Thomson will talk with Kevin Severe.

Based upon earlier reports, the Board had a discussion on the capacity of well #1 and the process needed for checking the well. Kevin Severe has discussed this process for checking the capacity with Debbie Dominick, and suggested that the test be done during the high-use season in the summer. It would require taking the roof off the pumphouse to run a pipe down. The Board agreed to run the test during the high-use season. If the Board wanted to produce more water from the well, the Board would have to put in for more water rights. There was also discussion about replacing the pumping equipment as it is at least 45 years old, and well #1 ran the most before the three wells were coordinated.

V. FINANCIAL REPORT

Financial report was received prior to the Board meeting.

The 2018 Budget is following the same format as the previous years. There is a new line for \$25,000 tagged for system and equipment replacement. From an e-mail, Kevin Severe had suggested putting aside funding for repairs for shut-offs that are above surrounding concrete/asphalt, and some main valves that have been covered from the chip-seal & asphalt work.

VI. CORRESPONDENCE

Timber Stevens brought the Montana Rural Water magazine that still has his personal address for GCWSD. He has tried to change the address to the GCWSD mailing address. Brian Marotz will try to get the address changed.

Timber Stevens also received a letter from Flathead County for the GCSWD. The special election for board positions will be May 8, 2018. Bob Thomson, Kyle Reddig, and Debbie Dominick will be up for re-election. Candidates may start filing on December 14, 2017. Last day to file is February 12, 2018. Regular voter registration closes on April 9, 2018. Debbie Dominick will scan the documents and send to Bob and Kyle. If there are more than three (3) candidates for the three (3) board positions, there will be an election. Otherwise those candidates will be elected by acclamation. The Board will put a notice of the election process in an upcoming newsletter to the district.

Debbie Dominick received a call from the Greenacres Homeowners Association (HOA). They were mixing concrete at the park by pumphouse #3. They wanted to get water and electricity from the pumphouse for their work. Debbie opened the pumphouse for their use, and put everything away when the HOA was done.

Debbie Dominick, in discussion with the HOA, relayed that the one street light by pumphouse #3 has not been installed due to other utility equipment. It will require lateral drilling to install. The HOA may decide to move the street light location as well as recommending the school district adjust the pick-up location.

Debbie Dominick had discussions with customers that were shut-off and paying late bills.

VII. OLD BUSINESS

A. WATER SYSTEM IMPROVEMENT PROJECT

1. SCADA

Nothing new.

2. Phase Two

Nothing new.

B. WORK PRIORITY LIST

Kathy Ake will send out an updated listing.

C. LATE PAYMENT ACCOUNTS

All accounts have been paid.

D. WATER RATE STRUCTURE

Nothing new.

E. DISTRICT COMMUNICATIONS (Web Site/Newsletter)

There will be newsletter sent out that will include that 3 board positions that are up for election along with the other standard informational messages.

F. EMERGENCY RESPONSE PLAN & VULNERABILITY ASSESSMENT

Nothing new.

G. NEW METER TECHNOLOGY

Nothing new.

H. CHANGES TO REGULATIONS – WELLS

Nothing new.

I. WATER OPERATOR CONTRACT

Nothing new.

J. PORTABLE HEATERS FOR WELL HOUSES

Bob Thomson purchased three heaters, one for each pumphouse. There is a heater in each pumphouse, still in the box. TOPIC TO BE DROPPED.

K. ELECTRICAL CONTRACTOR

The Board has received a list of potential contractors. A hard-copy will be put in each of the pumphouses.

VIII. NEW BUSINESS

A. no new topics

IX. ADJOURN

Meeting adjourned at approximately 8:05pm. Linda McDevitt moved to adjourn. Next regular board meeting is January 9, 2018 at the Flathead County Public Library, 247 1st Ave. East, Kalispell, MT.